



# CLUTCH CHATTER

March 2020

TYPE TAGLINE HERE

IN THIS ISSUE

## Board of Directors

by Maggie Vang

- RE – Joel Harleman  
/ [joelharleman@gmail.com](mailto:joelharleman@gmail.com)
- Asst. RE / Time Trails Chair – Michael Young  
/ [mcynet@gmail.com](mailto:mcynet@gmail.com)
- Treasurer - Colin Faucett  
/ [cfaucett@gmail.com](mailto:cfaucett@gmail.com)
- Secretary / Solo Chair - James DaPuzzo  
/ [james.dapuzzo@gmail.com](mailto:james.dapuzzo@gmail.com)
- Rally Chair – Wendy Harrison  
/ [wbh28@sbcglobal.net](mailto:wbh28@sbcglobal.net)
- Activities Chair – Justin Ritter / [juskritt@gmail.com](mailto:juskritt@gmail.com)
- Member at Large – Velma Boreen  
/ [wiznby1973@yahoo.com](mailto:wiznby1973@yahoo.com)
- Member at Large – Steve Brown  
/ [stevebrown1989@gmail.com](mailto:stevebrown1989@gmail.com)
- Member at Large – Charles Tashiro  
/ [nctashiro@comcast.net](mailto:nctashiro@comcast.net)
- Member at Large - Vincent Taibi  
/ [indysccaactivities@gmail.com](mailto:indysccaactivities@gmail.com)
- Member at Large – Bryan Deane  
/ [SCCAflagchief@outlook.com](mailto:SCCAflagchief@outlook.com)



*Sitting in the Garage With:*

*By: Raleigh Boreen*

*CAR FOR SALE!!!!*



# RE

by Joel Harleman



Hello again to all the membership. I hope that everyone is staying healthy and safe, and would like to say that this has been a very challenging start to 2020 and that I'm appreciative of everyone that has volunteered their time to work on the board of directors, a chief for one of our programs, or helping with the national events we are hosting for the

region this year. We have never had such challenges in rearranging schedules, canceling events, and coming up with new procedures like we have this year. I hope that everyone can remain patient with all of the changes. We will get event and procedure changes out as quickly as we can and communicate them via the region website, social media, and MSR as needed.

I was hoping to have already been attending events as many of you were also. I hope that we all get to attend many events this year and seeing all of our friends in the club. I'm looking forward to the Great Lakes divisional events at the end of June because that will be the first fun I've had driving my formula ford since the Hoosier Challenge last year. I'm also looking forward to being able to start doing some corner working at IMS

on the July 4<sup>th</sup> weekend.

We had a fantastic turnout for the patching and site maintenance day up at Grissom. We put down over 6,000 lbs of concrete if I remember the number correctly. Unfortunately we had to do it by invitation only this year to keep to the group level restrictions, but we had a great group and made the site more usable for course design, grid, and getting on and off the main course area.

I hope to see you at an event soon,

Joel Harleman

Indy Region Regional Executive



## Rally



By Wendy Harris

\*No article this month

# Activities

by Justin Ritter



# Solo

by James DaPuzzo

**Date:** 05/13/20

Indy Region Members,

In June I was hoping to be writing about the great start to our 2020 season but COVID-19 disturbed our plans. Your Board Members are working hard to salvage as much of the season as possible. Our schedule continues to be adjusted due Local Government restrictions and conflicts at our sites. We will use the Indy Region Website / Facebook / MotorsportReg posts to keep the members up to date on the current schedule.

Because of the new SCCA requirements on how to hold an event ... we will need to make changes to:

- **Registration** – MotorsportReg is the Only Option for Registration and Payment for an event. Registration will close 6:00 p.m. the day prior to the event. No walkups will be accepted.
  - If you do not have a MotorsportReg account ... is very easy to set one up <https://www.motorsportreg.com/index.cfm/event/login.form>
  - If you have a MotorsportReg account ... please take the time to update your profile
- **Waivers** – If you are an
- 
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- SCCA member, please request a “Hard Card” from the SCCA National Office. Having a “Hard Card” will save a physical signing of the wavier form. Note - We are also looking at other options ... more to come on this topic.
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- **Check-In** – This will be streamlined with forcing Registration and Payment through MotorsportReg but still required ... more details as we get closer to our first event.
- **Spectators** – At this time per the SCCA requirement we will not allow spectators at our events. This is a bummer as it always great to have a spouse, family, and friends enjoy the day with us.
- **Loaner Helmets** - To safe guard our members we will suspend the use of loaner helmets by the Indy Region. Please purchase a SCCA Legal Helmet. Helmet guidelines are posted on the SCCA’s website. <https://www.scca.com/pages/solo-cars-and-rules> (Section on Helmets)
- **Set-up, Running, and Pack-up an Event** – We are working on how to apply the SCCA requirements on Personal Protective Equipment (PPE), Sanitation, Social Distancing, Etc. to put on a successful event. Guidelines are posted on SCCA website. <https://www.scca.com/coronavirus>

Things are going to be different for the balance of this year. Some might call these changes “Difficult to accept or taking the fun out of an event” but are a small concession needed to have “Fun with Cars and Friends in 2020”.



PDX

By Michael Young



\*No Article this Month

## The Richta App

### GENERAL INFORMATION FOR ALL PHONES ABOUT USING THE RICHTA APP

You cannot run any other apps on the device that is running the Richta app during the rally. If you are planning to use any other app during the rally, you'll have to do so on a different device.

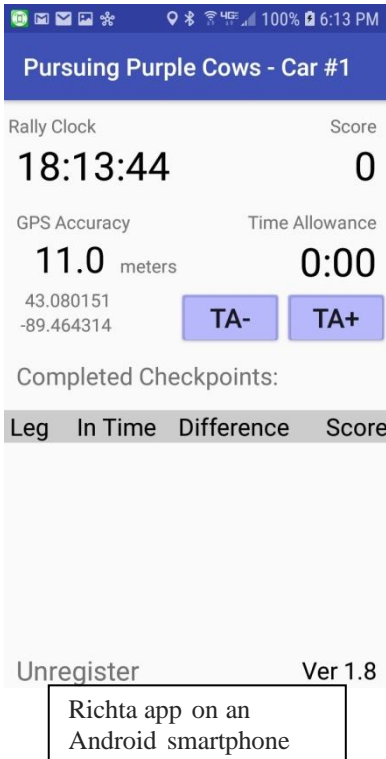
Your phone will NOT need to have cell phone service during the rally in order for this app to work. The app will have downloaded all necessary information prior to starting the rally. During the rally it only needs a GPS signal.

You will know that the app is running by noticing the running time-of-day clock. If the app should stop during the rally, simply pull off the road in a safe location, reboot the app and then continue to rally. Take a time allowance if necessary (TA+). The app will simply resume where it left off. No data will be lost, **but you must notice if the app stops**. If you pass a control while the app is not running, you will not be timed at that control and you will be scored as a max. It is your responsibility to pay attention and make sure that the app continues to run on your smartphone. You must keep a watchful eye on this app to make sure that it remains visible on your smartphone during the rally. If your phone is displaying something other than the Richta app, it will not record your arrival time at controls.

**This app uses a fairly large amount of battery power due to its use of GPS. You should plan to have your smartphone connected to a power supply during the rally, otherwise you may run out of battery during the rally.**

## USING THE RICHTA APP ON AN ANDROID SMARTPHONE OR TABLET

Contestants with Android smartphones must go to the Google Play Store and download the ‘Competitor – Richta GPS Checkpoints’ app. There is no cost to you to download this app. Press “Accept” to grant permission to use Location services. Open the app. Accept the Privacy Policy. You’ll be asked to select an event. Choose “Indy March Monte”.



Enter the password **Monte** . (**Note that you cannot do the next step until you have registered for the event, so if you will definitely be running the event, go to [www.indyscca.org](http://www.indyscca.org) , Rally and download the entry form for E/L/S/N, fill it out and return it to [dtegh8@gmail.com](mailto:dtegh8@gmail.com) . I will reply with your Car # so you can complete the download.**) Then you’ll then be asked to enter your car number and a password. This password is your own personal password that you create for this event. Enter the car number you’ve been assigned and enter a password of your own choosing. After you’ve done that, press “Save”. Then press “Add” when it appears. You should see a screen that looks similar to this. Confirm that you see “Ver 1.12” in the lower right hand corner. You’re all set for March Monte.

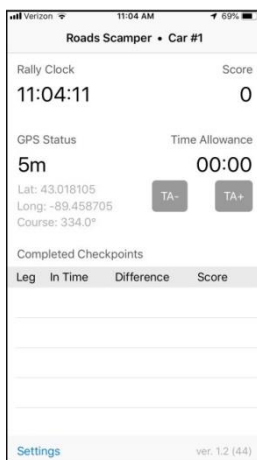
I have noticed that my screen goes to sleep rather quickly if I am not touching it. My fix for this is to go to **Settings/Developer Options/Stay Awake** and turn it on. This will keep the screen on if you are following the recommendation made under General Information.

An alternate approach is **Settings/Display/Screen Timeout** and set it to the maximum time. (Note that I have not confirmed that this is as effective as the former recommendation.)

## USING THE RICHTA APP ON AN APPLE SMARTPHONE OR TABLET

If you’re using an Apple smartphone, go to the Apple App Store and download the “Competitor Richta Checkpoint” app. There is no cost to you for this app. Open the app. Choose “Indy March Monte”. Enter the password **Monte** . Press “Continue”. On the next screen, enter your car number. The next password is one that you create for yourself for this event. Create one and enter it. Press “Done”.

Press “Continue”. Press “Submit Info” (ignore whatever other fields show on this screen). Choose “Always Allow”. You should see a screen that looks similar to this. Confirm that the lower right hand corner reads “ver 1.10 (64)”. You’re all set.



Richta app on an Apple smartphone





# MEMBERSHIP

BY. Josh Kikta

Here are the membership numbers for April:

Total Members - 530

New Members - 6

# Secretary

By. James Dapuzzo

## May 12, 2020 - SCCA Indianapolis Region BOD Meeting

The 2020 BOD in attendance:

- RE – Joel Harleman = Present
- Asst. RE / Time Trails Chair – Michael Young = Present
- Treasurer - Colin Faucett = Present
- Secretary / Solo Chair - James DaPuzzo = Present
- Rally Chair – Wendy Harrison = Present
- Activities Chair – Justin Ritter = Not Present
- Membership Chair - Josh Kikta = Present
- Member at Large – Velma Boreen = Present
- Member at Large – Steve Brown = Present
- Member at Large – Charles Tashiro = Present
- Member at Large - Vincent Taibi = Present
- Member at Large – Bryan Deane = Not Present

Conference Call – No attached sign in for a complete list of members at the meeting.

### **Approval of Prior Month's Minutes – Joel Harleman**

- Asked for any changes or comments, no concerns expressed, motion to accept by Charles Tashiro, Michael Young 2<sup>nd</sup>, all in favor with no board member opposed

### **Old Business – Joel Harleman**

- Nothing

### **New Business – Joel Harleman**

- Need to update list of BOD attendees for the call for Steve Brown and add Maggie Vang to ensure we cover Membership

### **Website report – Joel Harleman**

- Continue to send updates to John Wilmoth @ [indyscca@jwwwwebdesign.com](mailto:indyscca@jwwwwebdesign.com)
- Joel will keep John updated with changes needed to the schedule and notes to the membership
- Asked John to pull down schedules until we can send him updates

### **Clutch Chatter – Maggie Vang**

- Start using [indyclutchchatter@gmail.com](mailto:indyclutchchatter@gmail.com) to send articles to Maggie Vang
- Planned schedule for 2020 is Quarterly ... March / June / September / December

- Month prior – Notice on the 15<sup>th</sup> and Article due on 22<sup>nd</sup>
- Will accommodate those needing paper copies and will not send to weekend members
- We will send out a June Newsletter
  - Wendy recommended that all Chairs submit an article updating the members on current status and include the BOD Meeting Minutes

#### **Membership – Josh Kikta**

- Current members = 537 / Up 7 since March / Had 18 New Members this past month

#### **Treasurer's Report – Colin Faucett**

- All accounts are current
- Cancellation Fee Payment made to Putman Park

#### **Activities – Justin Ritter**

- Not present for the meeting

#### **Social Media – Vincent Taibi**

- Working on plans to blitz the members once we have a restart date for our events

#### **Solo – James DaPuzzo**

- Need to work on the procedures to put on an event the follow SCCA / Local Government regulation
  - Plan needs be shared with membership weeks prior to event to gain compliance
- Fun Event @ Indiana State Fairgrounds – 06/06/20 has been cancelled
- Pro Solo – 06/12-13-14/20 is a go with Boreen / Savino as the Chairs
- GLDSS / Points # 1 – 06/27/20 and GLDSS / Points # 2 – 06/28/20
- Points # 3 @ Indiana State Fairgrounds – 07/12/20 is a concern with Mecum Action moving to this date
  - Working on possible options / dates at the Fairgrounds
  - If we cannot find a solution ... will look at Speedrome and Grissom to make up dates
- Champ Tour Date Change – 07/17-18-19/20 is a go ... Need Chair & Chiefs
- Fun Event # 1 - 07/25/20 and # 4 - 07/26/20 @ both at Grissom as make up dates for Indy Region Points Events

#### **Rally – Wendy Harrison**

- June 20, 2020 - Social Rally to end at Indianapolis Speedrome ... winner gets 2 free admission tickets
  - Need to get behind this by all chairs / Facebook / Clutch Chatter to be a fun Region Event.
  - May need to change date to post July 4<sup>th</sup> to Speedrome due local Government Regulations
  - May use the date as a destination event to park for a social gathering of under 125 people
- September 19-20, 2020 - National Rally is cancelled
- October 24, 2020 - Halloween Rally
- December 5, 2020 - Toys for Tots Charity Rally

#### **Track Events – Michael Young**

- July 4, 2020 @ Putman Park
- August 15, 2020 @ Putman Park
- Looking to keep series alive by making Time Trails Nationals Event as part of the Series
- Need to publish series rules prior to 07/04/20 Event

Next meeting is June 9, 2020 @ time and location is TBD

Charles Tashiro motioned for the meeting to adjourn ... Steve Brown second ... all in favor and none opposed.

## **June 09, 2020 @ 8:30 PM - SCCA Indianapolis Region BOD Meeting**

The 2020 BOD in attendance:

- RE – Joel Harleman = Present
- Asst. RE / Time Trails Chair – Michael Young = Present
- Treasurer - Colin Faucett = Present
- Secretary / Solo Chair - James DaPuzzo = Present
- Rally Chair – Wendy Harrison = Present
- Activities Chair – Justin Ritter = Present
- Membership Chair - Josh Kikta = Present
- Member at Large – Velma Boreen = Present
- Member at Large – Steve Brown = Present

- Member at Large – Charles Tashiro = Present
- Member at Large - Vincent Taibi = Present
- Member at Large – Bryan Deane = Present

Conference Call – No attached sign in for a complete list of members at the meeting.

#### **Approval of Prior Month's Minutes – Bryan Deane**

- Asked for any changes or comments, no concerns expressed, motion to accept by Charles Tashiro, Michael Young 2<sup>nd</sup>, all in favor with no board member opposed

#### **Old Business – Bryan Deane**

- Need updated list of BOD Members and Chairs for Steve Brown call list and will add Maggie Vang to ensure we cover Clutch Chatter - Completed

#### **New Business – Bryan Deane**

- SCCA will allow Speed Waivers through MSR / Fee \$5.00 per month with no activity up to 15 waiver / Up to 125 people \$29 / Need more details to determine before moving forward / Motion by Colin Faucett, Steve Brown 2<sup>nd</sup>, all in favor with no board member opposed
- New Tech Plan – Download Tech Form, must fill out form per driver of the car, sign, hand form to tech inspector, helmet, review form, open hood for inspection, if good form is give to register, and if there is a problem ... pull to side to correct
- Jr. Karts are on hold at this point to review current guidelines / meeting is 06/10/20 @ 9:00 PM

#### **Website report – Bryan Deane**

- Continue to send updates to John Wilmoth @ [indyscca@jwwwebdesign.com](mailto:indyscca@jwwwebdesign.com)
- Joel will keep John updated with changes needed to the schedule and notes to the membership

#### **Clutch Chatter – Maggie Vang**

- Start using [indyclutchchatter@gmail.com](mailto:indyclutchchatter@gmail.com) to send articles to Maggie Vang
- Planned schedule for 2020 is Quarterly ... March / June / September / December
  - Month prior – Notice on the 15<sup>th</sup> and Article due on 22<sup>nd</sup>
  - Will accommodate those needing paper copies and will not send to weekend members
- We will send out a June Newsletter
  - Work in progress for the June Newsletter

#### **Membership – Josh Kikta**

- Current members = 532 / Had 18 New Members this past month

#### **Treasurer's Report – Colin Faucett**

- All accounts are current
- Taxes are due in July
- Cards are for club business only / send receipts
- Need to make payment on July 4<sup>th</sup> Track Day Event @ Putnam Park
- Need to make payment for the Pro Solo Gate Worker
- Need to pay Boreen's for COVID-19 signs

#### **Activities – Justin Ritter**

- Nothing planned at this time

#### **Social Media – Vincent Taibi**

- Facebook Page is updated with all items Rally, Solo, and Track Days

#### **Solo – James DaPuzzo**

- Pre-Season Checklist
  - MSR / Facebook Posting - Updated
  - Waivers – Ordered
  - Supplies – Have most items / need office supplies and more sanitation items
  - Pronto – System Updated is completed
  - Radios – Michael Young will order and program
  - Run through key roles to validate they are still willing to work their assignments
- Need to work on the procedures to put on an event the follow SCCA / Local Government regulation
  - Plan needs be shared multi times prior to the 1<sup>st</sup> event
  - Had to limit event to less than 250 per COVID-19 requirements



- MSR updated to include Pre-Pay Requirement / No Loaner Helmets / No Spectator Questions prior to check out
- Pro Solo – 06/12-13-14/20 is a go with Boreen / Savino as the Chairs
- GLDSS / Points # 1 – 06/27/20 and GLDSS / Points # 2 – 06/28/20
- Points # 3 @ Indiana State Fairgrounds – 07/12/20 is cancelled due Mecum Action moving to this date
  - Mecum Auction took space for the park around the course making it not possible to secure
- Champ Tour – 07/17-18-19/20 ... Need Chair & Chiefs
- Points # 3 - 07/25/20 and # 4 - 07/26/20 @ both at Grissom as make up dates for Indy Region Points Events
  - Need to monitor restriction by Local Government and SCCA to see what to add or adjust

#### **Rally – Wendy Harrison**

- June 20, 2020 - Social Rally to end at Indianapolis Speedrome ... winner gets 2 free admission tickets
  - Christian Park is the Alt. Destination
  - Will make this photo or fill in the blank rally that will take approx. 90 minutes
  - Need to get behind this by all chairs / Facebook / Clutch Chatter to be a fun Region Event.
- September 19-20, 2020 - National Rally is cancelled
- October 24, 2020 - Halloween Rally
- December 5, 2020 - Toys for Tots Charity Rally

#### **Track Events – Michael Young**

- July 4, 2020 @ Putman Park
  - Needs help to fill key roles
- August 15, 2020 @ Putman Park
- Time Trails Nationals Event will be a part of the Series

Next meeting is July 14, 2020 @ Dawson's Main @ 6:30 p.m.

Charles Tashiro motioned for the meeting to adjourn ... Velma Boreen second ... all in favor and none apposed.

# COVID-19: Solo + Rally Event Guidelines

## GUIDELINES FOR ALL PROGRAMS AND EVENTS

### Event Planning Guidelines

- Follow state and municipal guidelines in relation to COVID-19
- Work with local officials ahead of time to ensure your guidelines are acceptable and there is agreement that the event falls within current local orders. *(added 5/12)*
- Require or strongly encourage all participants and workers to wear masks, for not only their own safety but for the safety of everyone on-site
- Published guidelines for participants should be non-negotiable and should be communicated frequently, prior to and during the event. *(added 5/12)*
- Have all published guidelines on hand for easy reference—you may be approached by local authorities or other individuals regarding your event guidelines. *(added 5/12)*
- Consider printing signs to use around the venue to encourage social distancing. Below are two downloadable signs provided by K&K Insurance. *(added 5/22)*
  - [COVID-19 K&K Notice Sign](#)
  - [COVID-19 K&K Social Distance Sign](#)

- Provide COVID-19 prevention supplies to event staff and participants—such as hand sanitizer with at least 60% alcohol, disposable gloves, trash baskets, disposable face masks and cleaners/disinfectants.
  - Source from [DiscountMugs](#)
- Plan ways to limit in-person contact for workers supporting your events (suggestions contained on this page)
- If possible, identify a space that can be used to isolate staff or participants who may become ill at the event.
- Close event to spectators
- Develop flexible refund policies for participants
- Encourage/Require event staff to stay at home if they are at higher risk for severe illness, or if they are sick or experiencing COVID-19 symptoms such as fever, cough or shortness of breath.
- Plan for additional staffing needs should a regular event staff member become ill or need to stay home due to being in a high-risk category
- Develop plans for limiting the sharing of equipment or the sanitization of equipment during hand-offs
- Determine how to hold driver meetings within social distancing protocols, keeping in mind any site-specific limitations such as access to PA systems or wide-spread internet access

### Pre-Event Communications

- Provide consistent and informative pre-event messaging to participants and workers so that everyone arrives to the site with an understanding of the COVID-19 safety protocols
- Ask that anyone who is at higher risk for severe illness, feeling unwell, or who has been in contact with anyone that is sick in the last two weeks to stay home
- Describe your cancellation policy, so that drivers are not pressured to come to an event while feeling unwell
- Provide participants with protocols they are expected to follow – Social distancing, frequent hand washing, face covering, what to bring, etc.
- Describe to participants the protocols that workers will follow, so that they may make an educated decision about attending the event
- Ensure that event workers are aware of the safety protocols they will need to practice and will enforce them on-site
- Encourage participants to come prepared to protect themselves and their equipment
- Provide workers and participants with details on additional precautions that the Region is taking

*Updated: 4/28/2020*

### General Operations

- Do not provide community beverage coolers. Suggest participants bring their own, or have water available in opened cases, but not chilled. Shared coolers are discouraged to decrease the spread of the virus
- Use disinfecting wipes or disinfectant spray and disposable towels to wipe down equipment, supplies, shared work areas and surfaces between uses, shift changes and frequently throughout the day
- Clean frequently touched surfaces such as tables, counters, doorknobs, light switches, pens, keyboards, and cones (when used)
- Ensure there are plenty of hand washing stations or hand sanitizers in and around the facility, particularly high traffic areas
- Do not provide community food tables
- As much as possible, staff should keep a single radio with them and not hand off between staff members; before storing or when giving it to another staff member, wipe off the radio with a disinfectant wipe
- Close events to spectators
- Depending on the space available in the paddock, ask drivers to park 6' away from other vehicles or as far as paddock space allows
- Add hand washing and sanitizer stations in and around the facility

- Only allow essential, on-duty workers are allowed in specialty work areas such as timing and scoring; when someone is not working a session, they should remain at their cars or follow social distancing protocols
- Consider placing flyers at key locations across the event site to remind people of social distancing and protective health protocols.
  - <https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs.pdf>
  - <https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf>

*Updated: 4/28/2020*

## **Social Distancing**

- Six feet of space should be kept between individuals for the entirety of the event, except in cases of participants that are part of the same household
- Staff may need to gently reinforce this requirement throughout the event
- Anyone who continues to ignore social distancing procedures even after staff input may need to be asked to leave

*Updated: 4/28/2020*

## **Personal Protective Equipment + Hygiene**

- Event staff should be required to wear cloth face coverings or masks
- Provide COVID-19 prevention supplies to event staff and participants if they do not supply their own
  - PPE and sanitizer equipment source: [DiscountMugs.com](http://DiscountMugs.com)
- Remember to, and encourage others to, wash hands with soap and water for at least 20 seconds regularly especially after using the restroom, before eating, and after blowing your nose, coughing, or sneezing. Use hand sanitizer that contains at least 60% alcohol if hand washing facilities are not available. Avoid touching your eyes, nose, and mouth with unwashed hands.

*Updated: 4/28/2020*

## **Social Activities**

- Suspend social aspects of the event, i.e. meals, parties etc.
- Discourage eating in indoor/enclosed locations
- Close all indoor eating or lounge areas to discourage “hanging out.”
- Limit physical contact; refrain and discourage hugs, handshakes and high-fives

*Updated: 4/28/2020*

## **Course Setup**

- Minimize number of course setup personnel
- Course setup workers should wear nitrile gloves\* to avoid cross-contamination of touching cones, timing equipment, and worker station items. (Nitrile is preferred to latex due to possible allergic complications.)

*\*Note: The CDC has not made a recommendation for the public to wear disposable gloves in order to protect against COVID-19. If disposable examination gloves are worn, recommended hand hygiene procedures must still be followed before putting gloves on and after removing them. Avoid touching your face, eyes, nose and mouth. Gloves should be changed as often as you would wash your hands. Gloves rip easily and are not durable for long wear. Gloves provide a new surface for COVID-19 to inhabit and may not reduce the spread.*

*Updated: 4/28/2020*

## **Registration**

- Online registration should be left open so that at-event walk-ups can register for the event with little/no contact.
- Regions should utilize ticket office/registration buildings with individual walk-up windows that help maintain physical separation and protection from splashes/sprays. Limit the number of people allowed in the registration building to 10.
- If the above is not available, regions should hold registration in an open area like an open garage or outside.
  - Free standing plexiglass barriers are encouraged. Here are two sources for barriers: [Displays2Go.com](https://displays2go.com) or [Shoppopdisplays.com](https://shoppopdisplays.com)
- Registrar stations shall be 6 ft apart.
  - If room permits, place a storage tote or second table in front of the Registration table to create separation and keep participants back an acceptable distance.
- If registration is held indoors:
  - Limit the number of people permitted inside based on the size of the room, keep 6 feet apart.
  - Mark the floor indicating where people should stand—use a bright color like blue or green painters tape
  - Use different doors for entrance and exit, when possible
- Once available, utilize online waivers through registration software (*National Office is actively pursuing this capability*)
- Do not handle clipboards. Have waivers sitting in a place accessible by the participant. Sanitize hands before and after handling the pen.
- Registrars should not handle membership cards or driver's licenses.
  - Use scanners to scan membership cards OR
  - Ask member to hold it up and visually check the validity OR
  - Use member look-up in the Member Account Portal to verify membership
- Have wristbands or event credentials on a table for participants to pick up or have registrar just hand it to the participant to put on. Wristbands should be separated prior to opening registration.

*Updated: 4/28/2020*

## Tech

- Have drivers remain in cars while waiting to be teched.
- Perform self-tech with oversight. Have driver perform normal tech functions to verify equipment where possible.
- Tech workers should wear nitrile gloves\* to avoid cross-contamination of touching car-related surfaces. (Nitrile is preferred to latex due to possible allergic complications.)
- If impounded, drivers must stay at their cars and should not move around to socialize

*\*Note: The CDC has not made a recommendation for the public to wear disposable gloves in order to protect against COVID-19. If disposable examination gloves are worn, recommended hand hygiene procedures must still be followed before putting gloves on and after removing them. Avoid touching your face, eyes, nose and mouth. Gloves should be changed as often as you would wash your hands. Gloves rip easily and are not durable for long wear. Gloves provide a new surface for COVID-19 to inhabit and may not reduce the spread.*

*Updated: 4/28/2020*

## Driver & Worker Meetings

- Driver meetings may be held if they are outside and social distancing protocols can be followed however, holding meetings over the PA, FM radio stations, via live stream and/or via email is preferred.
- Worker meetings may be held if they are outside and social distancing protocols can be followed; otherwise worker meetings may be held over the radio net
- Add information about COVID-19 procedures to your normal meeting content and allow for Q&A.
- Virtual meetings can be held the day before. Options for virtual meetings include:

- [Zoom](#) – A limited plan is available for free, and the full version is available for \$14.99 per month.
- [Google Hangouts](#) – Via G Suite. The Basic Package is \$6 per month and will serve most region's needs.

*Updated: 4/28/2020*

### Loaner Helmets

- Discourage the use of loaner helmets at events
- If it is necessary to provide a helmet, a clean balaclava/head sock should be provided and the inside and outside of helmet should be disinfected before and after use
- Participants should be allowed to select their helmet to avoid additional contact

*Updated: 4/28/2020*

### Indoor Specialty Work Areas

- Includes timing & scoring, registration, race control (for road race and time trials), sound, etc.
- Each specialty location should be equipped with appropriate disinfectant, hand sanitizer, etc.
- Minimize number of people in the work area, ensuring 6 feet of separation
- Strongly encourage/mandate workers to wear masks (provide PPE to workers at no cost when necessary)
- Disinfect all shared work areas—including computer equipment and radios—between staffing changes and at the end of the day
- Disinfect all shared equipment before and after use

*Updated: 4/28/2020*

### Outdoor Specialty Areas

- Includes grid, start, sound, worker stations/flagging
- General social distancing protocols should be followed
- Encourage workers to wear masks when a 6-foot distance cannot be followed
- Encourage workers to wear nitrile gloves\* to prevent cross-contamination when touching cones. (Nitrile is preferred to latex due to possible allergic complications.)
- Provide appropriate disinfectant, hand sanitizer, etc. to each specialty area including each worker station
- Disinfect all shared work areas and equipment including clipboards, radios, pens, etc. between staffing changes/heats and at the end of the day
- Use baggies to transport either contaminated or disinfected equipment
- Assign household members together, when possible

*\*Note: The CDC has not made a recommendation for the public to wear disposable gloves in order to protect against COVID-19. If disposable examination gloves are worn, recommended hand hygiene procedures must still be followed before putting gloves on and after removing them. Avoid touching your face, eyes, nose and mouth. Gloves should be changed as often as you would wash your hands. Gloves rip easily and are not durable for long wear. Gloves provide a new surface for COVID-19 to inhabit and may not reduce the spread.*

*Updated: 4/28/2020*

### Trophy Presentations

- Hold outside and follow social distancing protocols
- If social distancing cannot be achieved, trophy presentations should be eliminated.
- No physical contact
- Utilize “No Contact” trophy presentation (i.e. set trophies on table/podium steps for pickup).



- If used, distance podium steps
- If used, do not share the microphone

*Updated: 4/28/2020*



## *Sitting in the Garage with:*

*(Conversations with Indy Region Members and other significant SCCA members with Raleigh Boreen)*

***This week's conversation is with Mike Cobb. Mike Cobb is the President and CEO of SCCA. He lives in Colleyville, TX. just outside of Dallas.***

### ***How long have you been a member of SCCA?***

I joined the SCCA formally in 2007, although I met the SCCA many years ago as a youngster, when my Dad was participating in SCCA autocross events in the metropolis of Amarillo, Texas.

### ***What activities do you participate in with Indy Region?***

My SCCA Region Home is the Texas Region. I started out running Solo events with TR but have also run Time Trials with them and have participated in several Track Night in America events out at MSR – Cresson. Across the past couple of years, I have also been fortunate to get my comp license in addition to my F&C license for Road Racing and look forward to competing locally one day soon.

### ***How did you get interested in cars and the SCCA?***

As mentioned above, I met the SCCA many years ago as a youngster, when my Dad was participating in SCCA autocross events in Amarillo, Texas. In addition, my Grandfather on my Mom's side ran a body shop while I was growing up, so I was surrounded by cars since my youth. So, through a family lens, I was always around cars and I have always loved the sense of freedom and speed that cars, motorcycles (anything that could go fast!), provided.

***What would you like to see SCCA do in 2020 and coming years?***

It is April 15th as I write this and as a country and as a Club were are battling this nasty virus called COVID-19 so my hope and prayers at this time are focused on the restoration of our country (and our Club) from a health perspective while trying to maintain an optimistic view of the future for both. And selfishly, since I miss so many of the SCCA tribe, I hope we can get back to some serious #funwithcars very soon. Heck, I'd be happy to work a corner and not even race – I just miss the action, the excitement and most of all - the people who are the SCCA.

***Outside of SCCA, what is something you really enjoy doing?***

Well, I'm still attracted to anything that goes fast i.e., motorcycles, downhill skiing, etc. But I'm also very family oriented and these days, I enjoy spending time with them doing anything or nothing at all. (And then I might sneak out to a SCCA event! ☺).....

*Thanks Mike!!*

***This week's conversation is with Wendy Harrison.***

*Wendy has lived in the Indy area all of her life. Her love of cars comes from her Dad. She grew up working on cars with her Dad. She ended up going to a Trade School and became a Certified Auto Mechanic. She worked for a car dealer as a mechanic and in the Parts Dept. Today she is in the Financial Planning business and is the head of the Rally Program for Indy Region.*

***How long have you been a member of SCCA?***

*I have been a member of Indy Region for the last 9 years. This is my second time as a member. I joined in high school with some friends but let it lapse after a couple of years. I also am currently on the National Road Rally board.*

***What activities do you participate in with Indy Region?***

*I have done a lot of things with the SCCA. I have worked races in T&S. I have run some Solos. I help with the Indy Time Trial program and I am an active rallyist.*

***How did you get interested in cars and the SCCA?***

*Friends in High School got me involved. We worked races at IRP.*

***What would you like to see Indy Region do in 2020 and coming years?***

*I want to see the Rally program grow with Indy Region. I hope we can have more social events in 2020 so all of us can meet more of the members.*

***Outside of SCCA, what is something you really enjoy doing?***

*I love to travel. I make sure to get to at least one beach a year some place. I love road trips and enjoy time with my grandkids. I am planning on retiring in late 2020 so I will have more time with my grandkids.*

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Asking \$16,000 or trade for FRS or BRZ  
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**If there are any questions, or if you are interested please call Lee Miller @  
765-779-3004.**

**Thank you!**

